

**SMART PROJECT - PUNE , MAHARASHTRA  
DAILY STANDUP MEETING STATUS**

Sr. No.	Plan on 28th Dec 2022	Responsibility	Target Date	Actual on 28th Dec 2022	Plan on 29th Dec 2022
1	<b>Landing Page with CMS -</b> 1.Functional testing work in Progress. 2.Newsletter doubts is clear by Ashis, Further testing is to be done by Jay.URL link is to be add by Ashis 3.Designation is to be add by Ashis in Degenitories	Ashish/ Ojas/Jay	10.01.2023	1.Functional testing work in Progress. 2.Newsletter doubts is clear by Ashis, Further testing is to be done by Jay.URL link is to be add by Ashis	
2	<b>Metadata structure of the landing page-</b> 1.API Documents is to be share by Ojas madam on 28.12.2022 2.ERD Documents is to be prepare		26.12.2022	1.API document prepared and sent to review 2.ERD document under preparation	
3	<b>Proof reading of all documentation / UI-UX and website to be submit.-</b> 1.Screen list in excel sheet for proof reading validation	All	02.01.2023	1.Screen list in excel sheet for proof reading validation is required to check the same	
4	<b>Revised Inception Report :-</b> 1.Update with User story and Project Plan 2.User story discussed with E & Y and suggested major changes	Alok	30.12.2022	1.Project plan updated and sent to review 2.User story as per E & Y and suggestion is balance	
5	<b>Webforms for data updation forms for data updation:</b> 1.Past year data and current year data is to be given to Development team. 2.Final clean data is to be share by Gautam with consultation to client. 3.Testing work in Progress	Gautam	31.12.2022	1.Past year data and current year data is to be given to Development team. 2.Final clean data is shared by Gautam with consultation to client. 3.Testing work in Progress	
6	<b>User Journey and User service mapping :-</b> Draft user journey for DoA as per suggestion by E & Y	Alok	28.12.2022		
7	The SRS should be submitted by 15th Jan (to be approved in next 10 days)	All	10.01.2023	TOC format approved by SMART, SRS is to be prepare on or before 10.01.2023	
	CBO	Ashis		Work in Progress	
	Grievance Module	Ashis/ Palak		Work in Progress	
	Landing Page with CMS	Ashis		Work in Progress	
	API	Alok		Work in Progress	
	Budget Module	Alok		Work in Progress	
	Audit module	Alok		Work in Progress	
	Training Module	Gautam		Work in Progress	
8	<b>Project Management Plan</b>				
	Draft Project Plan ( Revised )	Dipak		Draft plan prepared	Draft plan approval
	SMS gateway Scope confirmation	Dipak		Confirmed and it is in AMNEX Scope	complete
	Meeting with Deputy Director Maha DBT and DoA for Model user Journey and API integration	Dipak		Meeting confirmed on 29.12.2022 @ 12.00 pm	Meeting confirmation